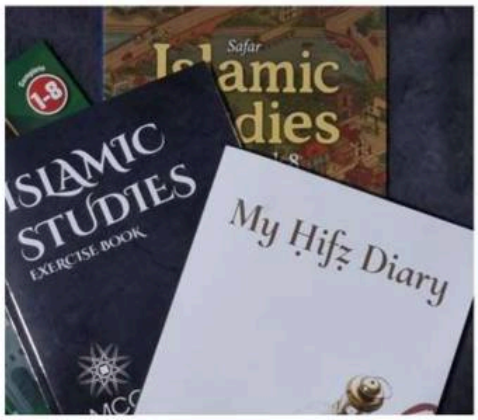
مدرسة مدنية

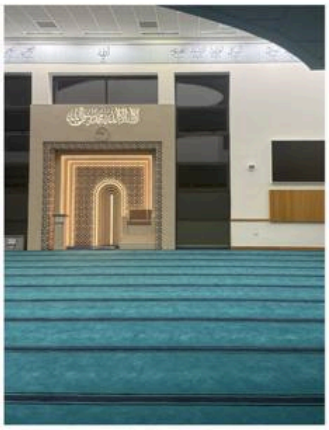
MCC
Muslim
Community
College Intl

MADANI MADRASAH · MCC (INTL)

Madrasah Information Booklet

ACADEMIC YEAR 2026/27 1448–1449 AH







ADAB | SPIRITUALITY | KNOWLEDGE

77 Evington Valley Road, Leicester LE5 5LL

www.mccmadrasah.co.uk

مَنْ سَلَكَ طَرِيقًا يَلْتَمِسُ فِيهِ عِلْمًا، سَهَّلَ اللَّهُ لَهُ بِهِ طَرِيقًا إِلَى الْجَنَّةِ

The Prophet ﷺ said:

"Whoever travels a path in search of knowledge, Allah will make easy for him a path to Paradise."

ṢAḤĪḤ MUSLIM 2699

A WELCOME FROM THE HEADTEACHER

As-Salāmu ʿAlaykum wa Raḥmatullāhi wa Barakātuh,

Dear Parents/Carers,

Welcome to Madani Madrasah for the academic year 2026/27. Alḥamdulillāh, last year was our first year together under Muslim Community College (Intl), and we are grateful for the trust you continue to place in us.

This booklet brings together what you need to know for the year ahead: our team, timings, fees, uniform and the policies that help our madrasah run smoothly. Please read it carefully and keep it to hand.

We ask that you support your child in praying ṣalāh on time and reciting the Qurʾān daily at home, and that you remember the Madrasah, its teachers and students in your duʿās. May Allah Taʿālā grant us tawfīq, unity and sincerity in all that we do. Āmīn.

With duʿā and salām,

Shaykh Mohammed Ahmed
Head of Madani Madrasah
Muslim Community College (Intl)

Contents

Our Vision & Ethos	1
Our Team	2
Safeguarding & First Aid	3
Our Safeguarding Commitment	4
Keeping Children Safe Together	5
If You Are Worried About a Child	6
Arrival & Collection	7
Fire Assembly Points	8
Our Classes	9
Class Timings	10
Curriculum & Books	11
Fees 2026/27	12
Attendance, Punctuality & Leave	13
Madrasah Uniform	14
Rules & Regulations	15
Behaviour Policy & Rewards	16
Addressing Inappropriate Behaviour	17
ClassDojo	19
Parental Involvement	21
The Madrasah Year	22
Term Dates 2026/27	23

CONTACT THE MADRASAH

07542 547 498

Phone & WhatsApp · 3:30pm – 7:00pm

info@mccmadrasah.co.uk

headteacher@mccmadrasah.co.uk

www.mccmadrasah.co.uk

WHO WE ARE

Our Vision & Ethos

Madani Madrasah is run by **Muslim Community College (Intl)** — a registered company and charity (Registered Charity No. 1200396). The Madrasah is a separate organisation from Madani Schools Federation (Madani Boys School and Madani Girls School), although we share the same site at 77 Evington Valley Road.

Our aim is the **tarbiyah** of every child: nurturing their character and spiritual development so they grow into confident, proud British Muslims. Everything we do is guided by three pillars — **A.S.K.**

A

Adab

RESPECT

Good manners and respect towards Allah, His Messenger ﷺ, parents, teachers, one another and our Madrasah.

S

Spirituality

CONNECTION

A living connection with Allah through ṣalāh, duʿā and dhikr, and love for the Prophet ﷺ.

K

Knowledge

LEARNING

Sound learning of the Qurʾān, Tajwīd and the core Islamic sciences — ʿAqāʾid, Fiqh, Akhlāq and Sīrah.

What this means for your child

- Lessons that build understanding, not just memorisation, taught using interactive smart boards.
- Character building through adab and akhlāq, modelled by teachers in every class.
- Achievement celebrated through praise, ClassDojo points, certificates and our end-of-year Awards & Prize-Giving Jalsah.
- A close partnership between home and Madrasah, so that learning continues every day.

STAFFING 2026/27

Our Team

HEADTEACHER

Shaykh Mohammed Ahmed

headteacher@mccmadrasah.co.uk

LEADERSHIP & ADMINISTRATION

Shaykh Mohammed Ahmed
Head of Madrasah

Mu'allim Luqmaan Makda
Administrative Manager

Mu'allim Nazir Ali Osman
Pre-Madrasah Supervisor

HIFZ TEACHERS

Mu'allim Luqmaan Makda
Boys' School Hifz & College Hifz

Mu'allim Nazir Ali Osman
Boys' School & Community Hifz

Mu'allimah A'ishah A.
Girls' Community Hifz

ISLAMIC STUDIES TEACHERS — SCHOOL & COMMUNITY SESSIONS

Mu'allim Adnan Saqib
Islamic Studies

Mu'allim Huzayfa Chasawala
Islamic Studies

Mu'allim Usman Rafiq
Islamic Studies

Mu'allimah Zainab
Islamic Studies

ISLAMIC STUDIES TEACHERS — COMMUNITY SESSION

Mu'allim Ibrahim Khan
Boys' Community

Mu'allimah Fehmida
Girls' Community

Mu'allimah Fazila
Girls' Community

Mu'allimah Khadijah
Girls' Community

Mu'allimah Tahira
Girls' Community

Mu'allimah Shaheda
Cover Teacher

All our staff are DBS checked, have completed safeguarding training and hold a qualification in the subject they teach. Staff wear an MCC ID lanyard at all times.

KEEPING EVERY CHILD SAFE

Safeguarding & First Aid

The safety and wellbeing of every child is our first priority. If you have any concern about a child's welfare — at the Madrasah, at home or online — please speak to one of our Designated Safeguarding Leads straight away, or contact the Headteacher at headteacher@mccmadrasah.co.uk.

DESIGNATED SAFEGUARDING LEAD (DSL)

Shaykh Mohammed Ahmed — HEADTEACHER

DEPUTY DESIGNATED SAFEGUARDING LEADS

- **Hafiz Luqmaan Makda**
- **Mu'allimah Zainab**
- **Mu'allimah Khadijah**
- **Mu'allimah Fazila**
- **Mu'allimah Tahira**
- **Mu'allim Nazir Ali Osman**

FIRST AIDERS

- **Shaykh Mohammed Ahmed**
- **Hafiz Luqmaan Makda**
- **Mu'allim Usman Rafiq**
- **Mu'allim Nazir Ali Osman**
- **Mu'allim Huzayfa Chasawala**

ON SITE

All staff wear an MCC ID lanyard, so your child always knows who to go to. Pupils are supervised from arrival until they are collected, and School Session pupils remain on site between the end of school and the start of Madrasah.

Our Safeguarding Commitment

Muslim Community College (Intl) is a registered charity in its own right and is responsible for the safety of every child at Madani Madrasah. Our **Safeguarding & Child Protection Policy** is reviewed every year. Safeguarding is everyone's responsibility: **"it could happen here"**.

Protecting children is an *amānah* — a trust from Allah. The Prophet ﷺ taught mercy to the young, and harming a child is never justified by religion, culture or tradition.

The standards we follow

- **Keeping Children Safe in Education (KCSIE) 2026** — statutory for schools; we adopt it voluntarily as our standard.
- **DfE guidance for out-of-school settings:** *After-school clubs, community activities and tuition: safeguarding guidance for providers.*
- **Leicester Safeguarding Children Partnership** procedures, aligned with those of Madani Schools Federation, with whom we share our site.

Safer recruitment

- Application form with full employment history; gaps explained
- Enhanced DBS and barred list check for all staff and (from 1 September 2026) regular volunteers
- Two references, identity, right-to-work and qualification checks
- A Single Central Record of all checks, audited every year
- A probation period for every new member of staff

Training & conduct

- Every adult reads KCSIE 2026 Part one and Annex A and signs to confirm
- DSL and Deputy DSLs trained and regularly refreshed
- Staff follow our Code of Conduct and safer working practice
- Positions of trust: by law, it is a crime for an adult teaching in a religious setting to engage in sexual activity with a child under 18 in their care

Safe practice every day

No physical punishment — ever	**One-to-one Hifz recitation takes place in open view**	**No child is kept alone with an adult behind a closed door**
Boys and girls are taught separately; girls by mu'allimahs	**Visitors are never left alone with children**	**Staff never give pupils lifts or personal gifts**

Keeping Children Safe Together

OUR DUTY TO SHARE CONCERNS

If we are worried about a child, we have a duty to share that concern with Leicester City Council's children's services or the police. We cannot investigate concerns ourselves. We will normally talk to you first, unless doing so could put the child at greater risk or we are advised not to. Data protection law does not stop us sharing information to keep a child safe.

What we need from you

At enrolment and every September:

- Everyone with parental responsibility, and everyone your child lives with
- At least two emergency contacts
- Any court orders affecting contact or collection
- Medical needs, allergies and SEND
- The adults allowed to collect your child

Please tell us straight away if any of this changes.

Collection & missing children

- Children are released only to an adult on their record, or one you have authorised in advance
- Younger children, including Pray & Play, are handed over in person; older pupils walk home only with your written consent
- If a child is not collected, two staff stay with them and we call you and your emergency contacts. After 30 minutes the DSL contacts children's services or the police
- Staff never take a child home in their own car
- If a child goes missing on site, we search at once and call 999 if they are not found within 15 minutes

Online safety, phones & photographs

- **ClassDojo and the Madrasah phone are our only official channels.** Staff will never contact your child by personal phone, WhatsApp, social media or gaming apps — please tell the DSL at once if this ever happens.
- Pupils hand in or switch off phones and smart watches during lessons. Smart glasses and other wearable recording devices are not allowed on site.
- We take photos or video only with your written consent, renewed each year, on Madrasah devices only — and never publish a child's full name.
- Images you take at events that show other children are for personal use only; please do not share them online.
- Talk with your child about the "4 Cs" of online risk: **content, contact, conduct and commerce** (scams and gambling).

If You Are Worried About a Child

Parents, carers, visitors and members of the community can all raise a concern. You do not need to be certain — if something worries you, tell someone.

1 **A child is in immediate danger**
Call **999** straight away, then let the Madrasah know.

2 **Worried about a child at the Madrasah**
Speak to our DSL, Shaykh Mohammed Ahmed, or any Deputy DSL (page 3). Call 07542 547 498 or email headteacher@mccmadrasah.co.uk.

3 **Concerned about a member of staff or volunteer**
Tell the Headteacher.

4 **You can always go directly to the authorities**
Anyone can contact Leicester City children's services or the police themselves, at any time.

SERVICE	FOR	CONTACT
Emergency services	A child in immediate danger	**999**
Leicestershire Police	Non-emergency reports	**101**
CASP — Leicester City children's services	Advice and referrals about a child (24/7 duty & advice)	**0116 454 1004**
LADO, Leicester City Council	Allegations about adults who work with children	**0116 454 2440**
Prevent, Leicester City	Concerns about radicalisation	**0116 454 6923**
Childline	For children and young people	**0800 1111**
NSPCC Helpline	Advice for adults worried about a child	**0808 800 5000**
UAVA	Domestic and sexual abuse support	**0808 802 0028**
Forced Marriage Unit	Advice on forced marriage	**020 7008 0151**
CEOP	Reporting online sexual abuse or grooming	**ceop.police.uk**

Our full Safeguarding & Child Protection Policy 2026/27 is available on request from the Madrasah office and on our website, www.mccmadrasah.co.uk.

GETTING HERE

Arrival & Collection

The pick-up and drop-off point (entrance and exit) for all Madrasah students is **Gate 1**, on **77 Evington Valley Road, Leicester LE5 5LL**, opposite Empire Superstore.



Gate 1 — the pedestrian gate marked with the arrow.

School Session pupils

- Come straight to Madrasah after school.
- Stay on site, supervised, during the short break before Madrasah (about 20 minutes for boys, 30 for girls).
- Must not leave the gates unless authorised in advance by the Headteacher.
- After-school clubs or Year 11 interventions: tell us the club and days, stay on site, then come straight to class.

Collection

- Please collect your child promptly at the end of their session. The Madrasah is not responsible for children after the end time.
- Children may not leave before the end of their session unless there is a valid need and it has been authorised by the office.
- Pupils remain in full uniform until they are collected.

IN AN EMERGENCY

Fire Assembly Points

BOYS, VISITORS & STAFF

Car Park 1 — central area

GIRLS & FEMALE STAFF

Bays adjacent to the 3G Astro-Turf Pitch in Car Park 1



Car Park 1 (Gate 1 car park) — the boys' assembly area.

When the fire alarm sounds

- Pupils leave the building calmly in single file with their class teacher, using the nearest safe exit.
- Boys in the Humanities Block exit via the front gates.
- Each class lines up in its own row at its assembly point; registers are re-checked against the paper register.
- Staff wear their ID lanyards and hi-vis vests. Visitors and Madani Schools staff form an extra row.
- No one returns to the building until Headteacher/Fire Warden says it is safe to do so.

WHAT WE OFFER

Our Classes

Our classes run in two sessions each weekday: **School Sessions**, straight after school for Madani pupils, and **Community Sessions** in the early evening, open to all.

School Sessions

Madani Boys & Girls School pupils only

Boys' School Hifz

Memorisation of the Qurʾān alongside daily revision, with Islamic Studies to support each pupil's tarbiyah.

Boys' & Girls' School Islamic Studies

Recitation of the Qurʾān with Tajwīd, plus Islamic Studies — ʿAqāʾid, Fiqh, Akhlāq & Adab, Sīrah and Sūrahs & Duʿās — taught with interactive smart boards.

Boys' Hifz Saturday Islamic Studies

A weekly Saturday class for boys in Hifz, strengthening Fiqh and ʿAqāʾid, followed by Ẓuhr ṣalāh in Madani Masjid.

Community Sessions

Open to Madani and non-Madani pupils

Boys' & Girls' Community Hifz

Memorisation of the Qurʾān with structured sabaq, sabaq para and dor, and regular progress records.

Boys' & Girls' Community Islamic Studies

Qāʿidah and Qurʾān with Tajwīd, together with the full Islamic Studies curriculum.

Pray & Play

Our class for younger children, learning the basics of the dīn through engaging, hands-on activities.

College Hifz

For students aged 16 and over who wish to begin or continue their Hifz.

Moving up to Madani in Year 7? Pupils who join Madani Boys or Girls School move from the Community Session to the School Session.

MONDAY TO FRIDAY

Class Timings

School Sessions	Madani pupils only
Boys' Hifz	3:15pm – 5:35pm
Boys' Islamic Studies	3:15pm – 5:05pm
Girls' Islamic Studies	3:30pm – 5:10pm
Boys' Hifz Islamic Studies Saturdays, Mobile Block — followed by Ẓuhr in Madani Masjid	Sat 12:30pm – 1:30pm

Community Sessions	Open to all
Boys' Hifz	5:05pm – 7:25pm
Girls' Hifz Friday includes an Islamic Studies class	5:05pm – 7:25pm
Islamic Studies	5:15pm – 7:00pm
Pray & Play	5:20pm – 6:50pm
College Hifz	5:40pm – 7:00pm

REGISTERS

Registers are taken on ClassDojo within the first 10 minutes of each session. Please make sure your child arrives on time.

LATE ARRIVALS

Any minutes missed are made up, under supervision, at the end of the session. See page 13.

WHAT YOUR CHILD LEARNS

Curriculum & Books

Our curriculum combines the Qurʾān with the core Islamic sciences. Learning is made enjoyable through interactive activities and games, and character building — adab and akhlāq — runs through every lesson.

Qāʿidah, Qurʾān & Tajwīd
Correct, fluent recitation

Sūrahs & Duʿās
Memorising key sūrahs and daily duʿās

ʿAqāʾid
Islamic beliefs

Fiqh
Purification, ṣalāh and daily practice

Akhlāq & Adab
Character and manners

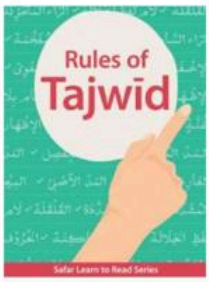
Sīrah & Tārīkh
The life of the Prophet ﷺ and Islamic history

Hifz classes follow a structured routine of sabaq (new lesson), sabaq para (recent lessons) and dor (revision), with each pupil's progress recorded in their Hifz Diary.

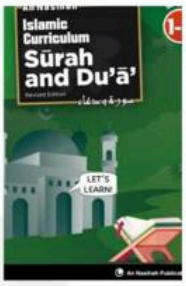
Books used at our Madrasah



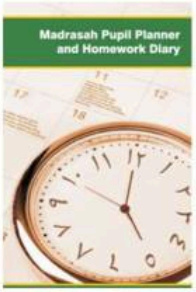
Safar Qāʿidah



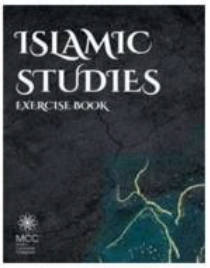
Safar Tajwīd



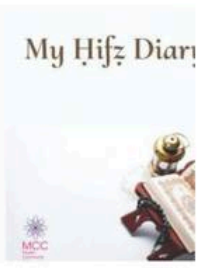
An Nasihah Sūrah & Duʿā



Homework Diary



Exercise Book



Hifz Diary

Plus Islamic Studies resources for each subject. Please send all kitābs, exercise books and writing equipment to Madrasah every day.

ACADEMIC YEAR 2026/27

Fees

Madani Madrasah operates on a fee-paying basis and is not in a position to subsidise fees. Fees are payable in three termly instalments, due within the **first week of each term**. Failure to pay on time may result in your child's name being taken off the register.

CLASS	ANNUAL	PER TERM
School Hifz	**£570**	£190 × 3
School Islamic Studies	**£525**	£175 × 3
Community Hifz	**£570**	£190 × 3
Community Islamic Studies	**£525**	£175 × 3
Pray & Play	**£510**	£170 × 3
College Hifz	**£540**	£180 × 3

TERM 1	TERM 2	TERM 3
w/c 17 Aug 2026	**w/c 21 Dec 2026**	**w/c 5 Apr 2027**

BACS PAYMENT (BANK TRANSFER)

Account name: **Muslim Community College Intl**
Account number: **54007759**
Sort code: **60-83-71**
Reference: **your child's FULL NAME**

Please send a screenshot of the payment to the Madrasah phone (07542 547 498) and a receipt will be issued.

PLEASE NOTE

- A non-refundable **admission fee of £20** completes enrolment.
- Fees already paid are not refunded if a pupil leaves or is excluded during the year.
- Persistent non-payment will not be tolerated.

EVERY LESSON COUNTS

Attendance, Punctuality & Leave

REPORT ABSENCE OR LATENESS
By WhatsApp or ClassDojo, on the same day

07542 547 498

Attendance

- Regular, punctual attendance is essential for your child to progress. Children should be absent only through illness or an emergency.
- A minor illness that would not keep your child off school should not keep them off Madrasah.
- The Madrasah does not allow time off for school activities or social functions.
- If the office is not informed on the day, please send your child in the next day with an absence note. ClassDojo messages do not replace absence notes.
- Health- or education-related absences require a letter from the institution, where possible in advance.
- Regular unauthorised absence will lead to disciplinary measures.

Punctuality & late arrivals

- Any minutes a pupil arrives late are made up at the end of the session, under staff supervision. Parents will not be separately notified for lateness alone.
- If a school detention delays arrival, the time is made up in the same way.
- Excessive late arrivals will result in disciplinary action.

Holidays & leave

- Our holiday schedule is shared in advance so families can plan holidays around it and avoid unnecessary absences.
- Where time off is genuinely needed, the Madrasah may grant a maximum of 15 days' leave. Please apply in advance (or as soon as possible in an emergency) using a holiday request form.

DRESS CODE

Madrasah Uniform

All pupils must dress in a modest, clean and tidy manner at all times. The uniform below is required for **Community Sessions**; pupils in **School Sessions** may wear their school uniform.

BOYS

Jubbah / Qamees
Long-sleeved.

Topi
Compulsory. If a pupil arrives without one, a topi will be provided and invoiced to parents.

GIRLS

Black Abaya
Plain and modest.

White Burqa
Pray & Play up to GCN-B — so that our girls are clearly visible to staff during the darker evenings.

PLEASE REMEMBER

- Full uniform must be worn until your child has been collected.
- Uniform infringements may result in a 20-minute detention.

OUR EXPECTATIONS

Rules & Regulations

01 All students must follow Islamic teachings and the Madrasah's ethos. Disrespect, foul language, bullying, misbehaviour or disruption will lead to disciplinary action, as deemed appropriate by the Headteacher.

02 The Madrasah has a zero-tolerance policy towards any form of abuse of staff.

03 Any damage caused to Madrasah property will have to be repaired or replaced.

04 Mobile phones must be handed in to assigned member of staff on arrival. Toys, gadgets and similar items brought to Madrasah may be confiscated.

05 All kitābs, exercise books and writing equipment must be brought to Madrasah every day.

06 Students must follow the Madrasah dress code (see page 14).

07 Children may not leave before the end of their session unless there is a valid need and it has been authorised by the office.

08 To keep the learning environment positive and progressive, the Madrasah uses a range of measures, from rewards to sanctions (see pages 16–18).

09 The Madrasah reserves the right to suspend or exclude any student.

10 If a student is excluded, or leaves for any reason during the academic year, fees already paid will not be refunded.

11 The Madrasah must be told of any change in personal details — address, phone numbers, emergency contacts — immediately.

Our full range of policies is available on our website www.mccmadrasah.co.uk

ADAB IN PRACTICE

Behaviour Policy

Madani Madrasah is committed to a safe and secure environment in which every child feels happy and able to learn. Everyone is expected to take responsibility for their actions and to show care for people, the Madrasah and its contents. Staff work closely with parents, pupils and the community to promote positive behaviour and a culture of mutual trust and respect, always taking a consistent, considered and sensitive approach.

Our aims

1. A calm, purposeful and happy learning environment.
2. Positive, caring attitudes, where achievement at every level is celebrated.
3. Opportunities to develop independence, self-discipline and responsibility.
4. A consistent approach to promoting positive behaviour.
5. Behaviour expectations clearly communicated to children.
6. A fair reward system that celebrates good behaviour.
7. Clear, consistent procedures for unacceptable behaviour.
8. Raising self-esteem and teaching positive behaviour through the curriculum.

Addressing good behaviour

We celebrate good work, good behaviour, good attitudes, progress and individual effort. We encourage every child to try their best and build self-discipline through praise and rewards. Reward systems vary with the age of each class, but the principles are the same. We reward children with:

Verbal praise and feedback	**Written feedback in workbooks and planners**	**Stickers and certificates**
ClassDojo points for different skills	**Messages home to parents**	**A visit to the Headteacher with good news**

THE TADHKIR STAGES

Addressing Inappropriate Behaviour

TADHKIR 1

Reminder of expectations / formal warning

Teachers remind pupils of classroom expectations when these are not being met, and may give a verbal reprimand. The pupil receives a formal warning that their behaviour is preventing an excellent lesson from taking place.

TADHKIR 2

Moving area or seat

If the behaviour continues after Tadhkir 1, the pupil is moved to a designated area or seat within the room. The class is reminded that anyone else reaching this stage will move straight to Tadhkir 4.

TADHKIR 3

Parents informed + Muḥāsabah

If misbehaviour continues, parents are informed and may be called in. The pupil is sent to the Headteacher or a senior leader for Muḥāsabah — a discussion, recorded in the behaviour log, in which they reflect on what happened and what a better choice would have been. Three visits in a half term, or a repeated behaviour, leads to an individual behaviour programme monitored over a half term, with parents invited in to discuss it.

BEHAVIOUR REFLECTION STATEMENT

During Muḥāsabah, pupils complete our **Behaviour Reflection Statement**, built on the A.S.K pillars. They reflect on the incident through Adab, Spirituality and Knowledge, consider its impact on others, take responsibility and make an apology and intention for moving forward. The Headteacher records the action taken.

TADHKIR 4

Fixed-term exclusion

If a pupil fails to behave acceptably after Muḥāsabah (as shown in the behaviour log), they will face a one-day fixed-term exclusion, which only the Headteacher or a senior leader can sanction. On return, the pupil and a parent/guardian attend a reintegration interview where expectations for future conduct are set out. Both must confirm their intention to meet these expectations before a full return; otherwise the exclusion may be extended and a further interview arranged.

SERIOUS !

One-off serious issues

Certain behaviours may lead immediately to a higher-level sanction, including:

- Foul language directed at staff
- Physical violence
- Use of a prohibited item (e.g. weapons or imitation weapons, vapes and similar, laser pens, or mobile phones used inappropriately)

These are investigated by the leadership, and a reasonable sanction is set according to the findings.

FINAL PX

Permanent exclusion

The Headteacher may use permanent exclusion as a final measure, where all the strategies above have failed to restore appropriate learning behaviour. It may also be a first response to a serious incident, such as extreme physical violence.

EQUALITIES STATEMENT

Through the fair treatment of all, Madani Madrasah aims to eliminate unlawful discrimination, prejudice, harassment and stereotyping, and maintains policies that comply with current legislation. This applies to every member of our community — pupils, staff, parents/carers and visitors — and is rooted in the Madrasah's core values. The protected characteristics of the Equality Act 2010 have been considered in reviewing this policy.

STAYING CONNECTED

ClassDojo

ClassDojo is a secure online platform for communication between teachers and parents, used successfully by primary and secondary schools across the UK. At Madani Madrasah we also use it to take registers, communicate with parents and more.

ClassDojo has four main elements

Dojo Points

Teachers record points earned by each child, which parents can see on their account.

Class Story

Teachers share classwork and homework, as well as important announcements and updates.

Student Story

When instructed by their teacher, children may use this to share homework.

Messaging

Used for some direct communication between teachers and parents.

Privacy & your account

ClassDojo is compliant with GDPR. Parents give permission for the Madrasah to process their child's data on the system when they complete the data processing consent form.

Our ClassDojo is only available to parents and pupils registered at the Madrasah. Parents will be sent a link that connects them to their child's account, and will need to set up an account if they do not already have one.

Please do not take images from ClassDojo and post them elsewhere online or on any messaging platform. Breaching this will lead to account suspension.

How we use ClassDojo

Teachers use ClassDojo to share points earned by your child in Madrasah. Points are awarded for:

Creativity	**Curiosity**	**Fluency**	**Kindness**
Memorisation	**On Task**	**Participating**	**Persistence**
Progress	**Respect**	**Teamwork**	**Working Hard**

Teachers also share wow moments and information about work, homework your child needs to complete, and support for home learning should the Madrasah move to remote learning.

Parents' roles

- Follow all safeguarding policies and the parent code of conduct.
- Use images and points to talk with your child about their learning.
- Give positive feedback by commenting on or liking their work.
- Do not share images from ClassDojo on any social media.
- Use the Madrasah phone, WhatsApp or email to tell us important information about your child.

ClassDojo is not for...

- Absence notes — a WhatsApp message or email to the Madrasah office is still required.
- Enquiries about incidents — please contact the Madrasah office.
- Replacing parent–teacher meetings.

MESSAGING

- Quiet hours are set at weekends and during holidays, when teachers will not reply.
- Please allow teachers 48 hours (Monday to Friday) to reply. They will always try to respond as soon as possible, but have no fixed hours for messages or uploads.
- Urgent queries should go to the Madrasah office on 07542 547 498.

Parental Involvement

Parental involvement in a pupil's studies is extremely important, and the Madrasah Diary helps make it happen. Parents' evenings, meetings and reports only take place once or twice a year — not enough feedback on a pupil's progress, especially in Hifz. Through the Diary, parents can be given feedback every day.

Although it is the pupil who undertakes the Madrasah journey, a parent must be closely involved every day, especially at the beginning. Where parents are involved, progress is smoother and any issues can be dealt with before they grow.

How you can help

1. **Set the routine.** Make sure your child sits down to learn and revise every day at the agreed times — supervision may sometimes be needed.
2. **Check the Diary daily.** Ask each day whether tasks have been completed.
3. **Create the right environment.** Remove or limit distractions so your child can progress.
4. **Work with us.** Where the Madrasah raises a concern, please support us in carrying out the recommendations made.
5. **Encourage ṣalāh and Qurʾān at home.** Help your child pray on time and recite daily.
6. **Make duʿā.** Success in this endeavour is ultimately in the hands of Allah. Make duʿā for your child, and encourage them to make duʿā daily too.

May Allah Taʿālā grant us tawfīq, unity and sincerity in all that we do. Āmīn.

2026/27 AT A GLANCE

The Madrasah Year

Exact dates for each event are confirmed by letter and on ClassDojo during the year.

AUGUST	**Term 1 begins** — the Madrasah reopened on Thursday 20 August 2026. Term 1 fees due w/c 17 August.
DECEMBER	**Term 2 fees** due w/c 21 December 2026.
JANUARY	**Mid-year exams**, followed by **Parent/Carer meetings** to discuss your child's progress.
APRIL	**Term 3 fees** due w/c 5 April 2027.
JUNE – JULY	**End-of-year exams**, followed by our end-of-year programme and the last day of the Madrasah year.

EXAMINATIONS

There are two exam periods each year — mid-year and end of year. Both include oral and written papers (Islamic Studies, Sūrahs & Duʿās, and Qāʿidah/Qurʾān & Tajwīd; Hifz pupils are examined on their juz). All pupils must sit them: a child who misses an exam may lose their place and have to reapply.

End-of-year programmes

1. **Hifz Graduation Jalsahs — Madani Masjid**
2. **Parents' Evenings**
3. **Transition Days**
4. **Food Sharing Day**
5. **Activity Day**
6. **Awards & Prize-Giving Jalsah**

Through the year we also hold our **Hifz al-Qurʾān Completion Ceremony**, and our football team **MCC United** represents the Madrasah in Khidmah tournaments.

ACADEMIC CALENDAR

Term Dates

2026/2027

Aug 2026 صفر / ربيع الأول						
M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Sep 2026 ربيع الأول / ربيع الثاني						
M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Oct 2026 ربيع الثاني / جمادى الأولى						
M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Nov 2026 جمادى الأولى / جمادى الآخرة						
M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Dec 2026 جمادى الآخرة / رجب						
M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Jan 2027 رجب / شعبان						
M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Feb 2027 شعبان / رمضان						
M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
Hifz Classes Continue on Weekends						

Mar 2027 رمضان / شوال						
M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	21	22
29	30	31				

Apr 2027 شوال / ذو القعدة						
M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2027 ذو القعدة / ذو الحجة						
M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Jun 2027 ذو الحجة / محرم						
M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Jul 2027 محرم / صفر						
M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

KEY

	Public Holidays		Madrasah Exams
	Madrasah Holidays		Madrasah Parents'/Carers Eve.
	Ramadan/Eid Holidays		Jalsah
	Closed for School Event		Staff Inset/After Madrasah Meeting
	(Madani School P/C Days)		Transition Days

مدرسة مدنية

MCC
Muslim
Community
College Intl

ADAB | SPIRITUALITY | KNOWLEDGE

www.mccmadrasah.co.uk

MADANI MADRASAH

Muslim Community College (Intl)
77 Evington Valley Road, Leicester LE5 5LL
Registered Charity No. 1200396

M: 07542 547 498 (3:30pm – 7:00pm)
E: info@mccmadrasah.co.uk
E: headteacher@mccmadrasah.co.uk
@mccmadrasah